IDEA STAGE
Conversations with:
• Faculty/Deans/Chancellors;
• PCE (fee based programs);
• Office of Planning & Budgeting & Provost office;
• Other stakeholders.

PLANNING NOTICE OF INTENT (PNOI)
• Faculty lead contacts the Office of Academic Affairs and Planning (OAAP) in the Graduate School for proposal guidelines;
• Submit PNOI to OAAP.

PNOI COMMENT PERIOD
• 10 day stakeholder comment period (all three campuses);
• includes UW Libraries, Registrar’s Office and GEMS.

EXTERNAL REVIEW
• Unit submits revised proposal to OAAP;
• OAAP sends proposal to external reviewers;
• Unit responds to reviewers’ comments.

FULL PROPOSAL DEVELOPMENT
• Addresses stakeholders feedback;
• Includes tuition tier (state-funded programs) or draft of MOA (fee based programs);
• Unit contacts Student Financial Aid;
• Submit preliminary draft to OAAP for review and comment.

GRADUATE SCHOOL COUNCIL
• Council considers proposal including final MOA;
• After presentation, unit incorporates feedback, if needed;
• Graduate Dean authorizes sending proposal to Board of Regents.

BOARD OF REGENTS
• Degree approval;
• Provost confirms Regents’ approval.

CREATE CODE
OAAP directs Registrar to create new program code.

PROGRAM LAUNCH
• Unit works with Graduate Enrollment Management Services to create academic profile;
• Degree Program 5 year review cycle begins.